



Customised Skills Proposal Form

Your Company Details:

1. Company Name:		2. Nature of Business:	3. Number of Employees:
4. Address: (including postcode)		5. Telephone Number:	6. Email Address
7. Contact Name:		8. Position:	

Proposal details:

9. Is this part of a joint proposal with other companies?			
10. Employer requirement (what specific training is required, what skills and/or qualifications do you want staff to gain) ?			
11. Why is training required (eg. to meet a contractual need, to obtain new work, etc)?			
12. How have you identified the skills needed (eg. do you need to address a productivity/quality issues.) ?			
13. What benefit will this training have on the company (eg. will it assist in winning new business, improve product or service quality and delivery)?			
14. What would the impact be on your company if funding assistance is not available from DEL?			
15. Number of staff to be trained	16. Job titles:		
17. Qualifications and levels proposed:		18.Desired Start Date:	19. Estimated End Date :
20. Training Provider: (if known, state preferred provider)		21. Contact name for Provider:	22. Tel number: Mobile
			23. Email:
24. Signed on behalf of the company:	25. Position:	26. Date:	

IF REQUIRED, PLEASE ATTACH ANY ADDITIONAL DOCUMENTATION IN SUPPORT OF YOUR PROPOSAL